### NANDHA NATUROPATHY AND YOGA MEDICAL COLLEGE AND HOSPITAL



Recognized by Government of Tamilnadu

(Affiliated to The Tamil Nadu Dr. MGR Medical University, Chennai, Tamil Nadu)
Pitchandampalayam (P.O), Vaikkalmedu, Erode-Perundhurai Road, Erode-638 052
Phone: 04294-222 004. Mobile: 73737 12227, 76677 11200. Fax: 04294 – 224622

# **STUDENT WELFARE COMMITTEE**

# Circular

NNYMC/SWC/2020-2021/01

10.12.2020

All the NNYMC members are asked to attend the meeting for the academic year 2020-2021 will be held on 12.12.2020 at 2.00 pm noon in Conference hall. It is our privilege to invite you for the meeting to have a valid discussion and share your views on all the matters related in enhancing the student welfare and discipline our college.

**SWC Coordinator** 

Copy to: -

- 1. The Principal and Director for kind information
- 2. All SWC members

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Website: nny@nandhainstitutions.org E.mail:nny@nandhainstitutions.org

Ref. No: NNYMC/SWC/2020-2021/01 10.12.2020

### **CIRCULAR**

CLASSIFICATION	ROUTINE	IMMEDIATE
Students Welfare Committee	Originator: Principal	Circulated to all HOD's

Sub: Formation of Student welfare Committee-Reg. Academic Year 2021-22

### **Objectives:**

- I. To give maximum benefits to the students through various welfare activities organized by college.
- 2. To identify and encourage creative talents and promote physical and mental development among the students.
- 3. To organize social welfare activities and recommended the financial assistance former its and needy students
- 4. To ensure the establishment and maintenance of an effective students' leadership andthe discipline of all students.
- 5. To bring a harmonious atmosphere in campus
- 6. To encourage students to express their grievances by providing them a platform through SWC.
- 7. To arrange and facilitate participation of students in co- curricular and extracurricular events in our campus.

In this regard the following faculty members are assigned as student welfare committee.



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# STUDENTS WELFARE COMMITTEE (2020-2021)

SNO	NAME	DESIGNATION	ROLE
01	Dr. R. Reeves Justilind Dhas,	Principal	Chair person
02	Dr.M. Renjish	Professor	Chief coordinator
03	Dr. M. Jerin Subha	Professor	Member
04	Dr. M. Bharatharanjani	Asst. Professor	Member
05	Dr. J. Anithamary	Associate Professor	Member
06	Dr. G. Priyanka	Associate Professor	Member
07	Dr. M.Kaviya	Asst. Professor	Member
08	Manikandan	BNYS	Student Member
09	Akilkarthika	BNYS	Student Member
10	S.T. Gokulnath	BNYS	Student Member

## **Rules of Conduct and Discipline**

- 1. Every student shall be neatly and decently dressed.
- 2. Students shall maintain perfect silence within the class room.
- 3. When a Member of the staff enters the class room the students shall stand up and keep standing till they are required to sit or the staff takes his seat.
- 4. No student shall leave the class room without permission or until the staff member leaves.
- 5. Student who comes to the class after the roll-call shall enter the classroom with the permission of the staff member.
- 6. Every student shall sit in the place assigned to him in the class room.
- 7. When a member of the staff-in-charge of the class directs a student to leave the class, he/she shall immediately leave the class.
- 8. During free hours the students shall go to the library.
- 9. Loitering on the verandah, disturbing other classes or damaging furniture and defacing walls are strictly prohibited.
- 10. Students attending lectures in class room or working in laboratories or attending meeting etc. in the College premises shall maintain perfect silence.
- 11. Students getting out of a class room or moving from one classroom to another shall do so in an orderly manner.
- 12. Students are forbidden to organize any meeting in the College or collect money for any purpose without the expressed permission of the Principal (or) Secretary.
- 13. The college takes no responsibility of whatsoever article lost by students.
- 14. In all matters affecting the reputation of the College, students shall conduct themselves with decency and decorum.
- 15. Students violating any of the above rules shall be severely dealt with.

## **Disciplinary Regulations**

The following rules shall be in force in College as per the Tamilnadu Educational Rules:

1. No Student who has been convicted of any offence in a criminal court will be allowed to continue his studies in the college.

- 2. Students should abstain from active participation in politics or communal politics. Students who organize political propaganda or who organize fellow students into political factors in the premises of the College or who otherwise engage themselves in party politics are liable to be expelled from the College.
- 3. The Principal of other constituted College authorities may frame and issue from time to time disciplinary rules of a permanent or temporary nature relating to the conduct inside and outside the college, for students.
- 4. In the interest of institution, the principal and other constituted College authorities shall have full powers to inflict the following punishments on the students like, denial of attendance, denial of term certificates, suspension and expulsion.
- 5. Students should not include in any activity leading to the disruption of peace and discipline and dislocation of normal work in the College premises. These who are guilty of violation of this rule will be se verely dealt with.
- 6. Students who are guilty of:
- a. rude language towards the staff of the College (or)
- b. assault or attempt to assault the staff or fellow students of the College, will be expelled from the institution.
- 7. Ragging is strictly forbidden. Any one who is guilty of ragging will be punished under the provisions of Tamil Nadu prohibition of Ragging Act, 1997.

## **Important Provisions of**

# Tamil Nadu Prohibition of Ragging Act, 1997

- Sec 3. Ragging within or outside any educational institution is prohibited.
- Sec 4. Whoever directly or indirectly commits, participates in, abets or propagates ragging within or outside any educational

institution, shall be punished with imprisonment for a period which may extend to two years and shall also be liable to a fine which may extend to Rs.10,000 /-

- Sec 5. Any Students convicted of an offence under section 4 shall also be dismissed from the educational institution and such student shall not be admitted in any other educational institution.
- Sec 6. (I) Without prejudice to the foregoing provisions, whenever any student complains of ragging to the head of an educational institution, or to any other person responsible for the

management of the educational institution, such head of the educational institution shall enquire into the same immediately and if found true shall suspend the student who has committed the offence from the educational institution.

(ii)The decision of the Head of the educational institution or the person responsible for the management of the educational institution that any student has indulged in ragging under

subsection (i) shall be final.

# **Library Rules**

- 1. All the students of the college are entitled to borrow books from the college Library by applying in the prescribed Form.
- 2. Every student can borrow not more than two books at a time from the Library.
- 3. Every student is entitled to keep a book for ten days from the date of issue.
- 4. Every book borrowed from the library should be returned on the date marked on the date slip. It will be reissued only once to the same person for a further period of one week, if it has not been applied for in the meantime. The book should be shown to the Librarian at the

time of renewal.

- 5. The Librarian may recall any book at any time even before the expiry of the normal period.
- 6. If a student fails to return a book on the due date a fine of Rs. 5/- per day will be levied, Sundays and holidays being excluded.
- 7. Absence from college will not ordinarily be admitted as an excuse for delay in the return of books.
- 8. Students are required to use all Library books with care. Marking or underlining or annotating books is forbidden. Disciplinary action will be taken against students damaging books in any manner.
- 9. The Library will be kept open on all working days between 9.30a.m.and 4.30 p.m.
- 10. All payments including fines regarding the Library shall be paid in the college officers and receipts shown to the Librarian.
- 11. Reference books and journals will not be lent out.
- 12. Perfect silence and decorum should be maintained, in the Library. The Librarian may refuse to issue books to those who violate the rules.
- 13. A Student who has lost his ticket should at once report the matter to the Librarian. Duplicate tickets will be issued on payment of a penalty of Rs.50 /- per ticket.
- 14. A Student failing to return the book or to pay the fine imposed on him and other charges to the library will not be allowed to borrow books, till the books, already on due from him is returned and fine paid. Cases of such failures will be reported to the Principal for disciplinary action.
- 15. No transfer certificate or conduct certificate shall be issued to a student until the books have been returned and dues outstanding against the student discharged.

# Regarding Attendance and Leave of Absence

- 1. No student can absent himself from College without prior permission. Applications for leave must be made before hand to the staff- in-charge.
- 2. When absence is due to unforeseen causes, an application for leave must be submitted as soon as possible and in no case later than the first day of return to College.
- 3. Leave applied for in time will ordinarily be granted when proper reasons are given but in cases of sickness extending over more than 3 days a medical certificate must be produced.
- 4. A student entering a class after roll-call should bring the fact of his presence to the notice of the member-in-charge of the class.
- 5. The certificate of attendance required for the University Examinations will in no case be granted unless, the Principal is satisfied that the student's progress and conduct have been satisfactory.
- 6. The student must have 90% of the number of working days in the relevant semester.
- 7. The student has to pay all dues to the College and return all the Library books and other articles, if any borrowed by him/her

#### **HOUSE KEEPING:**

The students should contribute to keeping the campus and buildings of the institution clean and orderly and preserving the overall atmosphere.

### **PARKING OF VEHICLE:**

Students should only park their cars in the designated spots.

Involvement in anti-social activities:

There should be no political or antisocial activities among students. Such students shall face severe disciplinary action.

#### **GENERAL CODE OF CONDUCT:**

The norms and guidelines that the institute from time to time sets forth must be followed by the students.

The students is required to frequently read the notices posted on the college notice board. The institution disclaims all liability for any loss or harm the students may incur as a result of neglecting to read periodic notices.

Any time a student's residential address changes, the office must be notified right away.